

LETCHWORTH COMMITTEE
23 JULY 2014

***PART 1 – PUBLIC DOCUMENT**

AGENDA ITEM No.

8

TITLE OF REPORT: GRANT APPLICATIONS AND COMMUNITY UPDATE

REPORT OF THE HEAD OF POLICY & COMMUNITY SERVICES

1. SUMMARY

- 1.1 To advise the Committee on the current expenditure and balances of the Area Committee delegated budgets.
- 1.2 To bring to the Committee's attention details of recent requests received for Area Committee Grant Funding made by community groups and local organisations.
- 1.3 To advise the Committee of the activities and schemes with which the Community Development Officer has been involved.
- 1.4 To bring to the Committee's attention some important community based activities that will take place during the next few months.

2. RECOMMENDATIONS

- 2.1 The Committee is asked to note the budgetary expenditure, balances and carry forwards from the Development Budget and Visioning Budget as set out in Appendix 1.
- 2.2 That the Committee considers grant funding of £1500, as the maximum amount able to be recommended, to Letchworth Garden City Eagles Football Club (as outlined in 8.1 and appendix 2).
- 2.3 That the Committee considers awarding support funding in relation to any potential Highways schemes as proposed and discussed under section 8.2 of this report.
- 2.4 That the Committee endorses the actions taken by the Community Development Officer to promote greater community capacity and well-being for Letchworth Garden City.

3. REASONS FOR RECOMMENDATIONS

- 3.1 To ensure the Committee is kept informed of the work of the Community Development Officer.
- 3.2 This report is intended to inform Members of the financial resources available to the Committee. It draws attention to the current budgetary situation, assists in the effective financial management of the Area Committee's budget and ensures actions are performed within the Authority's Financial Regulations and the guidance in the Grants policy.

- 3.3 The awarding of financial assistance to voluntary organisations and the use of discretionary spending allows the Committee to further the aims and Priorities of the Council.
- 3.4 Production of this report is a requirement of the 'Priorities for the district' in which the Community Development Officer is required to produce a formal report to the Area Committee for each meeting in line with the Civic Calendar.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 There are no alternative options being proposed other than those detailed within the text of this report. However in the course of debate at committee, Members may wish to comment and offer additional views on any of the items raised within this report.

5. CONSULTATION WITH EXTERNAL ORGANISATIONS AND WARD MEMBERS

- 5.1 Consultation with Members has occurred in connection with the allocation of funds for Community Projects
- 5.2 Consultation with the respective officers and external agencies/groups has taken place with regard to funding proposals for Area Committee Funds.

6. FORWARD PLAN

- 6.1 This Report does not contain a recommendation on a key decision and has not been referred to in the Forward Plan.

7. BACKGROUND

- 7.1 Members are asked to note the information detailed in Appendix 1 Area Committee Budget Spread sheet, which relates to the Area Committee budget balances for the current financial year 2014/15.
Members are asked to note that the funds available within the unallocated Development Budget if proportioned equally across the remaining 5 meetings of the area committee, equates to an average of £3,844 per meeting for Members to consider allocating.
- 7.2 The spread sheet also details pre-allocated sums carried forward from the previous financial year 2013/14 including balances and past expenditure relating to the allocated and un-allocated Area Capital Visioning Budgets available to the Committee.
- 7.3 The current level of unallocated funds within the Area Committee's 2014/15 Area Grant Budget is **£19,002**
- 7.4 There is **£220** funds carried forward from within the Area Committee's 2013/14 Area Grant Budget that remains uncommitted.
- 7.5 The current level of unallocated funds within the Area Committee's Capital Visioning Grant Budget is **£601**

8. PROJECT/ ACTIVITY/ SCHEME DETAILS

8.1 Letchworth Garden City Eagles Youth Football Club

The LGC Eagles YFC are requesting £5000 towards a capital project to add a lounge/ function room extension to its existing changing room / clubroom building and extend the kitchen facility. This has received planning consent. The new facility will provide a welcoming environment for parents and other visitors on match days, particularly during spells of bad weather, and meeting place for teams and committees, and will generate extra income to the club from fund raising events, lettings and increased sales of refreshments, that can be used to improve and maintain the facilities to a high standard.

The Club provides opportunities for children and young persons from ages of 5 to 17 and 3 adult teams (2 male and 1 female) to play organised football in a safe and welcoming environment. The youth section has nearly 400 members, The juniors compete in the Royston Crow Youth League and the male adults in the Herts Senior County League. The club is affiliated to the Herts FA and has the status of a Charter Standard Development Club, a 'kite mark' for good administration, financial structures and child protection.

The facilities are also used by other community organisations such as Brandles special school in Baldock and the Deaf Society

The club was founded and is based in the community of Letchworth and North Herts generally. It offers opportunities to many children from deprived backgrounds, some of whom may one day go on to earn a living from football. Child protection policies ensure that they can train and play in a safe environment and the club works with parents to improve behaviour, ensure that the children have a positive experience playing football in teams and learn the virtues of self control, discipline and team loyalty.

The club works with Brandles School to improve the behaviour of young persons through sport, hosting matches and its Welfare Officer goes into the school once a week to work with the young persons.

By playing organised sport children and young persons are less likely to engage in anti social behaviour, and will be fitter physically and mentally.

This is a large scale capital project with a total cost of £157,698.00 outlined below is the Club's Fund Raising plan.

Costs

<i>Pavilion extension</i>	<i>£95,290</i>
<i>Preliminaries</i>	<i>£12,000</i>
<i>Landlords consent and legal costs</i>	<i>£1,500</i>
<i>Contingency</i>	<i>£5,500</i>
<i>Professional fees @ 10%</i>	<i>£12,000</i>
<i>Planning and Building control</i>	<i>£2,000</i>
<i>Legal fees</i>	<i>£1,000</i>

<i>Bid writing support Castele Consultancy Ltd</i>	<i>£2,550</i>
TOTAL	<u>£131,840</u>
<i>VAT @ 20% (not including CCL who are not VAT registered)</i>	<u>£25,858</u>
Total Costs	<u>£157,698</u>

Funding plan

Funder	Amount	%	Status
Letchworth Heritage Foundation	£40,000	25%	Application
Hertfordshire County Council Locality Budget Fund	£6,000	4%	Application
Letchworth Civic Trust	£5,000	3%	Application
Letchworth Garden City Eagles – club funds	£21,698	14%	Confirmed
Letchworth Area Committee	£5,000	3%	Application
Total	<u>£77,698</u>	49%	

Capital Grant Request & Partner Funding Breakdown

<i>Total Capital Cost</i>	<u>£157,698</u>
<i>Partnership Funding</i>	£77,698
Grant Request to the Football Foundation	<u>£80,000</u>
<i>% Football Foundation Grant</i>	51%

The grant report for this project is outlined in Apendix 2.

8.2 Highways Matters

It was agreed that a section entitled 'Highways Matters' is included within the Area Champion's News Report for each committee cycle to facilitate debate and enable appropriate feedback on any of the proposed or listed schemes.

Any new proposals will be forwarded to the respective Herts County Councillor for consideration who will in turn report back and advise the Committee accordingly.

9. LEGAL IMPLICATIONS

- 9.1 The Terms of Reference in relation to Area Committees confirm that they may establish and maintain relationships with outside bodies/voluntary organisations which include discretionary grant aid/financial support. However, this does not include grants for district wide activities.
- 9.2 Section 1 of the Localism Act 2011 provides that the Council has power to do anything which it considers likely to promote or improve the economic, social or environmental well-being of its area. This would apply on the basis that financial assistance to voluntary and community organisations improves the economic, social or environmental well-being of the District or part of it.
- 9.3 Section 137 Local Government Act 1972 provides specific authority for the Council to incur expenditure on anything which is in the interests of and will bring direct benefit to its area. This includes a charity or other body operating for public service.
- 9.4 The Committee has delegated powers to administer funds from the budgets described.

10. FINANCIAL IMPLICATIONS

- 10.1 In the past few years there has been no inflationary allowance to the main Area Committee Budget and the 2014/15 baseline budget has stayed the same as the previous year.
- 10.2 The former MoU Budget is subject to a 7.1% reduction each year through to financial year 2015/16.

11. RISK IMPLICATIONS

- 11.1 There are no risk entries that have been recorded on Covalent, the Council's Performance & Risk system. Individual events should have their own risk assessments in place to mitigate any health and safety issues. There are no pertinent risk implications for the Authority associated with any items within this report.

12. EQUALITIES IMPLICATIONS

- 12.1 The Equality Act 2010 came into force on the 1st October 2010, a major piece of legislation. The Act also created a new Public Sector Equality Duty, which came into force on the 5th April 2011. There is a General duty, described in 12.2, that public bodies must meet, underpinned by more specific duties which are designed to help meet them.
- 12.2 In line with the Public Sector Equality Duty, public bodies must, in the exercise of its functions, give due regard to the need to eliminate discrimination, harassment, victimisation, to advance equality of opportunity and foster good relations between those who share a protected characteristic and those who do not.
- 12.3 The projects which comprise the Community Development Officers' workload, and area committee funding assigned to community projects are assessed to ensure that they are as inclusive as possible to members of the local community. The only deviation to this is where a minority group may specifically receive funding or allocation of resources to address a particular area of need or 'gap' in provision.

13. SOCIAL VALUE IMPLICATIONS

- 13.1 As the recommendations made in this report do not constitute a public service contract, the measurement of 'social value' as required by the Public Services (Social Value) Act 2012 need not be applied, although equalities implications and opportunities are identified in the relevant section at paragraphs 12.

14. HUMAN RESOURCE IMPLICATIONS

- 14.1 There are no pertinent Human Resource implications associated with any items within this report

15. APPENDICES

- 15.1 Appendix 1 Letchworth Area Committee Budget Report 2014/15
- 15.2 Appendix 2 Letchworth Garden City Eagles – Grant Report
- 15.9 Appendix 3 Area Committee Summary Update 2013 – 2014

16. CONTACT OFFICERS

- 16.1 Author: Claire Morgan Community Development Officer – Letchworth
Telephone: 01462 474226
Email: claire.morgan@north-herts.gov.uk

- 16.2 Contributors: Shah Mohammed, Assistant Accountant
Telephone: 01462 474240
EMail: shah.mohammed@north-herts.gov.uk

Liz Green, Head of Policy & Community Services
Telephone: 01462 474230
Email: liz.green@north-herts.gov.uk

17. BACKGROUND PAPERS

- 17.1 Review of Policies and Procedures for Financial Assistance to Voluntary and Community Organisations, November 2002.